



EXECUTIVE SUMMARY

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with CollegeBoard for ACCUPLACER exam units for collegewide placement testing for FY2024-2025 by utilizing the bid waiver (sole source). Fiscal Impact: 45,000.00

Presenter(s): Priscilla Suarez, Vice Provost, Academic Services

What is the purpose of this contract and why is it needed? ? College Board ACCUPLACER is the primary local common placement test utilized by Broward College as well as numerous state institutions. Its myriad subtests and features meet the needs of the College and our students by allowing us to remain compliant with Florida State Rule 6A-10.0315. It contains all local placement testing types for college credit students in one easy-to-manage platform. It also offers a robust suite of placement tests that can be delivered on-campus or remotely. ACCUPLACER test units are consumable and must be reordered each academic year.

The purpose of this contract is to purchase ACCUPLACER placement exam units from College Board to provide ACCUPLACER Next Generation, ACCUPLACER ESL (LOEP) and HLM common placement testing to students to adhere to Florida State Rule 6A-10.0315.

ACCUPLACER also includes:

- All local common placement tests needed by the College: ACCUPLACER ESL (LOEP), Higher Level Math (HLM), and general common placement with the ACCUPLACER Next Generation (NG).
- Integrated and easy to manage remote proctoring with Examity/Meazure Learning.
- Interactive test preparation for all subtest areas.
- Nationally standardized test content and test item development and maintenance.

What procurement process or bid waiver was used and why? Bid waiver exception per FLDOE Rule 6A-14.0734(2)(e) and College Procedure A6Hx2-6.34: Services or commodities available only from a single or sole source. ACCUPLACER is a sole source from College Board and is the sole provider for these exams.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? CC0053 FD100 GLC:6500.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract?

Yes. The return on investment anticipated was that all students needing to take a local placement test in 2023-2024 were able to do so based on the availability of ACCUPLACER as our primary placement test.

Was that return on investment not met, met, or exceeded and how? The return on investment was met. In 2023-2024, 10,948 students took an ACCUPLACER assessment with a total of 35,837 units used. ACCUPLACER is used by the college as our primary placement test for EAP, dual enrollment, non-exempt, and higher-level math test takers.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Yes, Strategy #1 - Guarantee Access to Higher education.

Did the vendor amend Broward College’s legal terms and conditions [to be answered by the Legal Office] if the College’s standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated \$45,000.00 funded by: BU030, FD100, CC0053, PG00054.























08/20/24	CC0053 · CLEP Exam	(\$45,000.00)
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APPROVAL PATH: 12407 CollegeBoard ACCUPLACER Placement Exam Units (FY2024-2025)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Priscilla Suarez	Vice Provost Review		 Completed	
2	Jamonica Rolle	Provost and SVP of Academic Affair		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	Orlando Aponte	Procurement Approval		 Completed	
5	Rabia Azhar	CFO Review		 Completed	
5	Christine Sims	Budget Departmental Review		 Completed	
5	Legal Services Review Group	Review and Approval for Form and		 Completed	
6	Electronic Signature(s)	Signatures obtained via DocuSig 		 Completed	
7	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
8	Board Clerk	Agenda Preparation		 Pending	
9	District Board of Trustees	Meeting	12/10/24 11:00 AM	 Pending	

Date: 0729/2024

Quote Only

Broward College

ID #: 000768

Item Number	Description	Unit price	Quantity	Amount
070092118	ACCUPLACER Units	\$1.50	30,000	\$45,000.00
			Sub-Total	\$45,000.00
			Shipping	\$0
			Amount Paid	\$0
			Amount due	\$45,000.00

This is NOT a bill. This is a requested quote for ACCUPLACER Units

This quote is only valid for 30 days after the date prepared

College Board - ACCUPLACER



**EXHIBIT “A” to Purchase Order
STATEMENT OF WORK**

Description of Services:

College Board ACCUPLACER is the primary local common placement test utilized by Broward College as its myriad subtests and features meet the needs of the College and our students. It contains all local placement testing types needed for college credit in one easy to manage platform.

- Includes all local common placement tests needed by the College; ACCUPLACER ESL (LOEP), Higher Level Math (HLM), and general common placement with the ACCUPLACER Next Generation (NG).
- Integrated and easy to manage remote proctoring with Examity/Meazure Learning.
- Interactive test preparation for all subtest areas.
- Nationally standardized test content and test item development and maintenance.
 - Utilized by numerous states and institutions.

Common placement is needed for any student who is not exempt based on 6A-10.0315, an EAP track student, and students wishing to place into higher level math courses.

- Some exempt will take the ACCUPLACER NG math and higher-level math subtests to try and place into the college level of mathematics or higher.
- All EAP students must take the ACCUPLACER ESL (LOEP) as well as the math subtest of the ACCUPLACER NG
- Non-Exempt students must provide some method of common placement to be eligible to register for courses. A fair number of those students still elect to or need to take the ACCUPLACER NG.

Testing Statistics – 2023-2024

- Units Used = 35,837
- Tests Administered = 10,778
 - ACCUPLACER NG = 7,909
 - Higher Level Math (HLM) = 191
 - ACCUPLACER ESL (LOEP) = 2,678

Total Consideration Payable for the Services: \$45,000.00